



SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Presented at GSC Meeting: 1/15/2025

Department/Division WATER UTILITIES

PRESSURE CLEANING/SEALING, WOOD SURFACE, OLD CMA 20027D

Project Name/Number _____

Contract Manager VERNETHA M. GREEN

Phone/ E-mail (561) 493-6061

Estimated Date of Advertising DEC. 2024 Estimated Dollar Value of Project \$1,575,000.00

Type of Solicitation IFB

DEPARTMENT/DIVISION/OFFICE

SIGNATURE AND DATE

Originating Department/Division  11/25/24

Department/Division Director Ali Bayat

OEBO Angie Whitaker 1/8/2025

Goal Setting Committee Chairperson _____



Solicitation Review and API Recommendation

Department/Division WATER UTILITIES
Project Name/Number PRESSURE CLEANING/SEALING, WOOD SURFACE, OLD CMA 20027D
Contract Manager Vernetha M. Green
Phone/e-Mail (561) 493-6061
Estimated Date of Advertising DEC. 2024 Estimated Dollar Value of Project \$1,575,000.00
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The following steps have been taken in the review of the scope of services and terms:

EARLY/FORMAL REVIEW*

- A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.
- Special contract requirements are included due to the following:

- This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.
- This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:

Upon research of database, 25 available S/M/WBE vendors were found.

- The following opportunities have been combined to increase the competition among S/M/WBE firms:

- The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:

- The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- Researched relative availability for the particular good or service at the prime and subcontractor levels.
- Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
- Complete Goal Setting form with backup documentation.
- The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- Forward to the OEBO for review.
- If the OEBO agrees, submit to the Purchasing or Originating Department.
- If the OEBO disagrees, change and submit to Purchasing or Originating Department.

MANDATORY REVIEW

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

*A Solicitation Signature Page should be attached and signed at each step of the review process.

GOAL SETTING

Project Summary Worksheet

Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: WATER UTILITIES DEPARTMENT

DATE: November 19, 2024

SOLICITATION NAME: PRESSURE CLEANING AND SEALING OF WOODEN SURFACES

PROJECT No. 20027D

TYPE OF SOLICITATION: IFB

CATEGORY: GOODS & OTHER SERVICES

SCOPE OF PROJECT:

Term Contract used for Pressure Cleaning and Sealing of Wooden Surfaces, at various locations throughout Palm Beach County facilities; used by multiple County Departments. The current contract is in the final year with no renewal options remaining. New contract to be solicited for 12-month period with renewal options available. Annual usage \$315,000.00

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
96221	Cleaning Services, Steam and Pressure	\$ 1,575,000.00	100.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$1,575,000.00	100.00%

AVAILABILITY

COMMODITY	RACE/ETHNICITY							Total S/M/WBE	NON-SMWBE	TOTAL FIRM	PERCENT OF WORK
	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE				
96221	5	1	20	16	0	2	1	25	114	139	100.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
Total	5	1	20	16	0	2	1	25	114	139	100.00%

COMMODITY AVAILABILITY

COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SMWBE	WEIGHT	
96221	0.03597	0.00719	0.14388	0.11511	0.00000	0.01439	0.00719	0.17986	0.82014		1.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
TOTAL	0.03597	0.00719	0.14388	0.11511	0.00000	0.01439	0.00719	0.17986	0.82014		
X 1	3.60%	0.72%	14.39%	11.51%	0.00%	1.44%	0.72%	17.99%	82.01%		

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

GOAL SETTING
Project Summary Worksheet
Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: WATER UTILITIES DEPARTMENT

DATE: November 19, 2024

SOLICITATION NAME: PRESSURE CLEANING AND SEALING OF WOODEN SURFACES

PROJECT No. 20027D

TYPE OF SOLICITATION: IFB

CATEGORY: GOODS & OTHER SERVICES

AVAILABLE APIs:

SBE Price Preference

DEPARTMENT RECOMMENDED API:

SBE Price Preference

Vernetha M. Green

11/19/2024

DEPARTMENT REPRESENTATIVE NAME

Vernetha M. Green

DEPARTMENT REPRESENTATIVE SIGNATURE

Palm Beach County - WUD
Support Services Coordinator

11/19/2024

OEBO RECOMMENDED API:

SBE Price Preference

Angie Whitaker

12/12/2024

OEBO REVIEWER NAME

Angie Whitaker

OEBO REVIEWER SIGNATURE

12/12/2024

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: _____

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE: _____

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE